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| **JOB TITLE** | Class Teacher | | | | |
| **RESPONSIBLE TO** | Headteacher | | | | |
| **SUPERVISES** | Teaching Assistants | | | | |
| **GRADE** | Main Pay Range | Hours | 32.5 | Weeks | Full year |

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| **JOB PURPOSE** |
| * Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document * Meet the expectations set out in the Teachers’ Standards * Meet the expectations of the Staff Code of Conduct * Meet the expectations of the Nolan principles of public life |

**MAIN RESPONSIBILITIES**

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|  | Teaching   * Plan and teach well-structured lessons to assigned classes, following the school’s plans, curriculum and schemes of work * Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment * Adapt teaching to respond to the strengths and needs of pupils * Set high expectations which inspire, motivate and challenge pupils * Promote good progress and outcomes by pupils * Demonstrate good subject and curriculum knowledge * Participate in arrangements for preparing pupils for external tests |
|  | **Whole-school organisation, strategy and development**   * Contribute to the development, implementation and evaluation of the school’s policies, practices and procedures, so as to support the school’s vision and values * Make a positive contribution to the wider life and ethos of the school * Work with others on curriculum and pupil development to secure co-ordinated outcomes * Provide cover, in the unforeseen circumstance that another teacher is unable to teach |
|  | **Health, safety and discipline**   * Promote the safety and wellbeing of pupils * Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment |
|  | **Professional development**   * Take part in the school’s appraisal procedures * Take part in further training and development in order to improve own teaching * Take part in the appraisal and professional development of others, where appropriate |
|  | **Communication**   * Communicate effectively with pupils, parents and carers |
|  | **Working with colleagues and other relevant professionals**   * Collaborate and work with colleagues and other relevant professionals within and beyond the school * Develop effective professional relationships with colleagues |
|  | Safeguarding   * Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and the Trust safeguarding and child protection policies * Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary * Promote the safeguarding of all pupils in the school |
|  | **Management of staff and resources**   * Direct and supervise support staff assigned to them, and where appropriate, other teachers * Contribute to the recruitment and professional development of other teachers and support staff * Deploy resources delegated to them |
|  | To actively promote the safeguarding and welfare of pupils at all times |
|  | To ensure that all activities undertaken are done so safely and to report any unsafe practices or conditions identified as soon as possible to a senior manager |
|  | Notwithstanding the detail in this job description, the job holder will undertake such work as may be determined by the CEO or Headteacher from time to time, up to or at a level consistent with the Main Responsibilities of the job. |

This job description may be amended at any time in consultation with the postholder.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Person specification

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| criteria | qualities |
| **Qualifications  and experience** | * Qualified teacher status * Degree |
| **Skills and knowledge** | * Knowledge of the National Curriculum * Knowledge of effective teaching and learning strategies * A good understanding of how children learn * Ability to adapt teaching to meet pupils’ needs * Ability to build effective working relationships with pupils * Knowledge of guidance and requirements around safeguarding children * Knowledge of effective behaviour management strategies * Good ICT skills, particularly using ICT to support learning |
| **Personal qualities** | * A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school * High expectations for children’s attainment and progress * Ability to work under pressure and prioritise effectively * Commitment to maintaining confidentiality at all times * Commitment to safeguarding and equality * Commitment to the values of the Trust |